

Job Title: Substitute Teacher

Location: Hastings-on-Hudson, NY; Yonkers, NY

Age group: Mixed-age (3-5 years old) and Toddler (2-3 years old)

What you'll do

As a substitute teacher at Little Leaf, you must love working with young children and being outdoors in all weather. Substitute teachers support the other teachers working in the class by assisting with the following tasks:

- Provide emotional support to children during separation from parents at drop-off.
- Supervise children during their play and intervene when necessary for safety and social-emotional support.
- Communicate with the other teachers throughout the day about student:teacher ratios, student needs and behavior, etc.
- Assist children with dressing and undressing in their outdoor gear as they transition between our indoor and outdoor spaces.
- Help children with basic needs such as hand-washing, zippering, gloves/mittens, shoes, etc.
- Assist with snack preparation, activity set-up, packing wagons/backpacks for nature walks, and clean-up.

What is required

- A background check and 15 hours of state-mandated training.
- High level of flexibility and availability to work between 8:30-2:30 on weekdays.
- Experience working with children ages 2-5 and comfortability with the general developmental needs of this age group.
- Ability to work outdoors in all weather including rain, snow, and low temperatures in the winter.
- A love for working with children and a joyful disposition.
- General knowledge of our school philosophies, mission, and values (www.littleleafschool.com).
- Proof of receiving the COVID-19 vaccination.

Helpful qualifications

- Child Development Associate (CDA) or college degree in Early Childhood, Child Development or related
- Experience in outdoor education and/or degree in the natural sciences

Hours & compensation

Substitute teachers work on an on-call basis, and must have enough flexibility in their schedules to be able to work on short notice. Hours vary Monday through Friday, anywhere between 8:30am and 2:30pm depending on the need. Substitute teachers are paid an hourly wage of \$25/hr.

How to apply

Email your resume to Julie Cramer at julie@littleleafschool.com. Please include the position you are applying for in the subject of your email.

Equal Employment Opportunity

All qualified applicants will receive consideration for employment without discrimination on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status, disability, or any other factors prohibited by law.